



**Del Webb Oak Creek Homeowners Association, Inc.**  
**A Corporation Not-for-Profit**

**DRAFT 2025 Budget Adoption Meeting Minutes**

**Date:** 11/6/2024

**Time:** 5:00 PM

**Location:** Held Virtually Via ZOOM

**Attendance:** Kimberly Morton, President; Scott Brooks, Vice President; Laura Ray, Secretary/Treasurer, Sandra Reynolds, LCAM, Community Association Manager

- **Call to order:** Sandra Reynolds called the meeting to order at 5:00 p.m.
- **Certify a quorum:** Sandra Reynolds confirmed attendance by the Board of Directors and all three members of the developer board were present and quorum was achieved.
- **Proof of Notice:** Meeting notice was posted in accordance with Florida Statute and mailed to the Members
- **New Business:**
  - 2024 Budget Meeting Minutes – Kim Morton made a motion to approve the 2024 budget meeting minutes; Laura Ray seconded the motion, motion passed UNANIMOUSLY.
  - 2025 Budget Review/Adoption – Sandra Reynolds presented the final overview of the 2025 Budget for Del Webb Oak Creek Homeowners Association, Inc. to the Board of Directors. Open Forum – Budget Related Only - Homeowners were given an opportunity for a Q&A specifically regarding the 2025 budget. Kim Morton made a motion to approve the proposed 2025 budget with one correction: updating GL Account 51070 from \$35,253 to \$18,996, resulting in a total budget decrease of \$16,257, which reduces the proposed assessment by \$4.31 per quarter. Seconded by Laura Ray, the motion passed UNANIMOUSLY. Engagement Letter for 2024 Tax Return- A motion was made by Kim Morton to engage Stroemer and Co. CPA firm to perform the 2024 audit and tax returns. Seconded by Scott Brooks the motion passed UNANIMOUSLY.
- **Adjournment:** With no further business to discuss, Laura Ray made a motion to adjourn the meeting at 5:26 p.m., seconded by Scott Brooks, motion passed UNANIMOUSLY.

Respectfully Submitted by:

**Sandra Reynolds, LCAM**, On Behalf of the Secretary of Del Webb Oak Creek Homeowners Association, Inc.  
The foregoing minutes of the Board of Directors have been officially approved by:

\_\_\_\_\_

Director Signature

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Director Name

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Date